

Metropolitan Ministries

AmeriCorps

AmeriCorps Systems Navigator

Full Time Position Description



The AmeriCorps Systems Navigator will engage individuals experiencing homelessness and assist them in accessing health, housing and social services.

Service Year: 8/6/2018-7/31/2019

Days/Hours: This position is 40 hours/week. These may be early morning, day, and evening hours, including some weekend hours. Members are required to serve for a minimum of 1700 hours throughout program year.

Member Duties:

- Engage individuals including youth who are experiencing homelessness in areas where they congregate.
- Administer assessments and use tools to determine needs of individuals.
- Provide individuals with information and referrals to community resources for housing, employment, health (physical, behavioral, and mental), food, transportation, etc.
- Travel to partner sites, hot spots, and hubs in the community to provide services.
- Distribute "basic needs" supplies such as clothing, hygiene supplies, food, drink, blankets, etc. to those in need.
- Assist clients in applying for public benefits and preparing SSI/SSDI applications.
- Participate in trainings, attend community meetings and workshops, and implement best practices on street outreach.

Position Requirements and Specifications:

- Bachelor's degree in related field or equivalent work experience.
- Requires understanding of poverty, a high degree of maturity, strong inter-personal skills and the ability to work and communicate with low socio-economic and diverse parents and clients in a professional and diplomatic manner.
- A non-judgmental, empathetic, caring individual with the ability to listen well and to demonstrate confidentiality and respect for clients of all ethnic, religious and socio-economic groups.
- Bi-lingual preferred, but not required.
- Reliable transportation required. Members will be required to travel within the community and to/from service sites. Valid Driver's License and Insurance required.
- Be a U.S. citizen, a U.S. national, or a Lawful Permanent Resident Alien
- Be able to successfully pass a criminal background check

Physical Requirements:

- Ability to meet individuals under bridges, in camp sites, and other outreach sites.
- Able to be on feet and mobile up to 10 hours per day.
- Able to lift 50lbs sometimes and 20 lbs often

Benefits:

- \$528 (gross before taxes) bi-weekly payroll for term of service
- Education award of \$5,920 is provided upon successful completion of service
- Forbearance on qualified student loans and interest accrual payments while serving (taxable)
- Childcare assistance (if qualified)
- Health insurance – option to enroll with premium paid in full for member only
- Professional development and training opportunities
- AmeriCorps service gear (must be worn every day)