



STRONG FAMILIES TAX CREDIT

Instructions for corporations to claim the tax credit for the benefit of Metropolitan Ministries.

You can make a charitable donation, and earn dollar-for-dollar tax credit while supporting vulnerable children and struggling families through Metropolitan Ministries.

You will need the following to complete the application:

- Federal ID Number (FEIN), business address, and contact information
- Total amount of the tax liability (and the type of tax) you want to claim credit to offset through a donation to Metropolitan Ministries. **Please note, you do not have to make the donation at this time**
- If you file Florida corporate income tax/franchise tax return on a consolidated basis, you will need the name and FEIN of the parent company

To apply for these funds, please see below for step-by-step instructions. The application should be completed by an officer, owner, or partner of the corporation.

1. Go to the [Multi-Tax Credits Application](#) on the Florida DOR website to either verify your login is active (if you already have an account) or to create a user profile (first time users).
2. If you already have an account, click “Login”, enter your details, and skip to step 5. Otherwise proceed with step 3.

The screenshot shows the 'Multi Tax Credits' login page on the Florida Department of Revenue website. The page has a header with the Florida Department of Revenue logo and the text 'an official florida government website'. Below the header, there are two navigation links: 'Multi Tax Credits Home Page' and 'FDOR Home Page'. The main content area is titled 'Multi Tax Credits' and contains a 'Login' section. The login section includes a message for returning users and new users, a disclaimer about confidentiality, and two input fields for 'Username' and 'Password'. Below the input fields are two links: 'Forgot Username?' and 'Forgot Password?'. At the bottom of the login section are two buttons: 'Create User Profile' and 'Login'. The 'Login' button is highlighted with a red box.

3. If you do not have a user profile on the Multi-Tax Credits Application, go to the [Multi-Tax Credits Application](#) on the Florida DOR website, click “Create User Profile” and create a username, email address, and password.

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4. You will be sent a confirmation email. Once you receive the email, click the link in the email to confirm your registration. The following site will load. Click “click here to log in” then log in using the credentials you just created to ensure you have access.

5. You will be taken to the Multi Tax Credits Application Dashboard where you can click “Apply”.

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6. Select “Strong Families” for the Tax Credit Program.

The screenshot shows the 'Multi Tax Credits' application form. The 'Tax Credit Program' dropdown menu is open, displaying options: 'Select Tax Credit Program...', 'Live Local', 'New Worlds Reading', and 'Strong Families'. 'Strong Families' is highlighted with a red box. The 'Charitable Organization' and 'Tax Credit Cap Year' fields are currently empty.

7. Select “Metropolitan Ministries” for the Charitable Organization.

The screenshot shows the 'Multi Tax Credits' application form. The 'Charitable Organization' dropdown menu is open, displaying options: 'Select Charitable Organization...', 'Florida Foster Care Review', 'Man Up and Go Inc', 'Metropolitan Ministries', 'Parc Center for Disabilities', and 'Safe Families for Children - Florida, LLC'. 'Metropolitan Ministries' is highlighted with a red box. The 'Tax Credit Program' is set to 'Strong Families' and the 'Tax Credit Cap Year' is empty.

8. Select appropriate year for the Tax Credit Cap Year.

The screenshot shows the 'Multi Tax Credits' application form. The 'Tax Credit Cap Year' dropdown menu is open, displaying options: 'Select Fiscal Year...', '2022-2023', '2023-2024', and '2024-2025'. '2024-2025' is highlighted with a red box. The 'Tax Credit Program' is set to 'Strong Families' and the 'Charitable Organization' is set to 'Metropolitan Ministries'.

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9. Select the applicable Allocation Type.

Multi Tax Credits Home Page FDOR Home Page

Multi Tax Credits

New Application
A separate application is required for each organization. Information will only be saved on submission.

Select Organization

Tax Credit Program Strong Families

Charitable Organization Select Charitable Organization...

Tax Credit Cap Year Select Fiscal Year...

Add Allocations

Allocation Type Select Allocation Type...
Select Allocation Type...
Corporate Income Tax
Excise Tax on Liquor Beverages
Excise Tax on Malt Beverages
Excise Tax on Wine Beverages

Add Allocation

10. Enter the amount of expected tax liability you would like to offset with the Strong Families Tax Credit and your corporation's Tax Year Start and End Date. As a reminder, there is an up to ten year carry forward for unused credits, so there is no need to underestimate your liability.

Multi Tax Credits Home Page FDOR Home Page

Add Allocations

Allocation Type Corporate Income Tax

Allocation Amount Required

Tax Year Start Date Required

Tax Year End Date Required

Add Allocation

11. Enter your corporation's Business Name and FEIN. If you file Florida corporate income tax/franchise tax return on a consolidated basis, you will need the name and FEIN of the parent company as well.

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Business Information

Business Details

Business Name Required

Business FEIN Required

Consolidated Return

If you file a consolidated Florida income tax return, you must provide the parent corporation's name and FEIN.

Parent Corporation Name Optional

Parent Corporation FEIN Optional

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12. Enter your corporation's Business Address.

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Business Address

Street Address Required

Apt/Suite/Other Optional

City Required

Country USA

State/Region Florida

Postal Code Required

13. Enter your corporation's Business Contact Information.

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Business Contact

First Name Required

Last Name Required

Telephone Number US Required

Email Address Required

14. Enter your corporation's Email Preference.

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Email Authorization

Florida law requires you to authorize the Florida Department of Revenue to respond to you using unencrypted email that does not require additional steps before you can access information in the email. To expedite the processing of your application, you may wish to receive unencrypted email regarding this application. If so, indicate your approval to receive unencrypted email by selecting 'Yes' below, otherwise, select 'No'.

☐ Yes. I authorize the Florida Department of Revenue to send information regarding this application using unencrypted email.

☐ No. I wish to receive encrypted emails from the Florida Department of Revenue. (The software used to encrypt email requires a one-time passcode or a user account.)

15. Enter your Name (must be an officer, owner, or partner) and click "Submit Application".

Multi Tax Credits Home Page FDOR Home Page

Authorization and Signature

I understand that section 402.62, Florida Statutes, requires the Florida Department of Revenue to provide a copy of any approval or denial it issues to this application to the eligible charitable organization indicated in this application. Under penalties of perjury, I declare that I have read this application and the facts stated in it are true

Date 5/7/2024

Officer, Owner, Or Partner Signature Required

Applications Dashboard Clear & Reset Page

Submit Application

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16. Once the application has been submitted, return to your dashboard on a daily basis to check the approval status.
17. Once your credit allocation is approved by the Florida DOR, please notify Metropolitan Ministries by emailing cindy.sofarelli@metromin.org with the following information:
 - Business Name
 - Amount Approved
 - Allocation Type (Corporate Income Tax, Premium Insurance, etc.)
18. Congratulations! You may proceed with your donation to Metropolitan Ministries. Metropolitan Ministries will issue you with a Certificate of Contribution with the date and amount of the contribution. Your tax credit can now be claimed.

For more information, visit the [Florida Department of Revenue](https://www.floridarevenue.com/strongfamilies) Strong Families Tax Credit website.

**For more details, visit
MetroMin.org/StrongFamilies**



HILLSBOROUGH

MiraclePlace Tampa

2002 N. Florida Avenue, Tampa, FL 33602 | 813.209.1000

SabalPlace Affordable Housing Community

3473 Aegean Sea Way, Seffner, FL 33584 | 813.324.7661

PASCO

MiraclePlace Pasco

3216 US HWY 19 N, Holiday, FL 34691 | 727.937.3268

Family Support Center East Pasco

13703 17th Street, Dade City, FL 33525 | 352.437.4815

PINELLAS

Baldwin Family Residence

814 4th Avenue N, St. Petersburg, FL 33701 | 727.250.0930

Lealman Residence

3835 28th Street N, St. Petersburg, FL 33714 | 727.250.0931

